

**Number: 4.2**

Replaces:

Date Issued: April 01, 1995

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Date Effective: September 22<sup>ND</sup>, 2004

**Subject:** Authority Board Responsibilities

**POLICY:** The Enhanced 9-1-1 Authority shall follow the responsibilities and items identified for purchases as listed in this policy.

**PURPOSE:** To provide all personnel with an understanding of the responsibilities of the authority and the list of items that will be furnished by the authority.

**RESPONSIBILITIES:**

- 1) Comply with all laws, rules or regulations as established by the Federal Communications Commission, Colorado State Legislature and the Colorado Public Utilities Commission.
- 2) Foster improved intergovernmental communications with all entities, public and private, having interest in the 9-1-1 system.
- 3) Provide broad-based education on 9-1-1's role in the provision of emergency services and its proper use.
- 4) Provide information on issues and trends that may affect 9-1-1 systems, public safety answering points and dispatch centers, making recommendations when

appropriate.

- 5) Identify, research, advocate and support innovative technologies for public safety answering points that are mutually beneficial to the system.
- 6) Annually estimate the costs associated with providing 9-1-1 services and establish a balanced budget sufficient to maintain and enhance the system.
- 7) Provide funding support, when possible, for the implementation of identified equipment and technology which is of value to the enhanced 9-1-1 system.
- 8) Provide system-wide asset control and management.

#### **EQUIPMENT AUTHORIZED FOR PURCHASE:**

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The following items of equipment have been identified for funding by the Authority Board:

1. Logging Recorders (One per PSAP)
2. Call-check recorders (One per 9-1-1 Answering position)
3. Uninterruptable power systems (Provided as required)
4. Emergency Generators (Provided as required)
5. Console furniture for housing equipment (Provided as required)
6. Chairs (Provided as Required)
7. Computers and Monitors as required to operate 9-1-1 software (One per 9-1-1 Answering Position)
8. Computers and associated back-room controllers to direct incoming 9-1-1 calls to the answering position (Provide as required)
9. Computers and related software for updating the

Master Street Address Guide (MSAG) and Management Information System (MIS) (Provide as required)

10. Databases containing required information for MSAG, ESN and GIS (Provide as required)
11. Telephone instruments and switching equipment so that 9-1-1 calls will arrive at the answering position (Telephone at each answering position and switching equipment as required)
12. Headsets and console base cords for PSAP communication's personnel (Provide as required)

The Authority Board shall maintain adequate insurance coverage to protect the equipment purchased by the Board.

Additional items of equipment may be purchased by the Authority Board after the need has been identified and approval given by Board Resolution.