









2350 Airport Road | Colorado Springs, CO | 80910
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El Paso – Teller County 9-1-1 Authority

January 23, 2019

Meeting Minutes

Authority Members Present: Miles DeYoung, Vince Niski, Diann Pritchard, Pat Rigdon, Dave Rose, Brad Shannon, and Derek Wheeler.

Authority Members Absent: Joe Ribeiro

Vacancies: Cities, Towns, US Military and Special Districts

Other Personnel Present: Carl Simpson, CEO, Bart Miller, Collins, Cockrel and Cole, and Christy Davis, Administrative Assistant

Members of the Public Present: 25

1) Call to Order:

The January 23, 2019, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Chair, Dave Rose. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Joe Ribeiro has asked to be excused.

A motion was made by Pat Rigdon to excuse Joe Ribeiro; second by Miles De Young.

The motion was approved unanimously on a voice vote by the 7 Authority Members present.

3) Introductions:

Introductions were made.

Ben Bills was honored as Employee of the 4th Quarter of 2018.

4) Public to be Heard:

None at this time.

5) Consent Calendar:

- A – Approve the minutes of the November 28, 2018 Authority Meeting.**
- B – Ratify – Approve the December 2018 Financial Statement and authorize payment of the monthly bills.**
- C – Ratify – The CEO is hereby appointed Budget Officer for the year 2019.**
- D – Ratify – The Custodian of Record for the 2019 records shall be the CEO and all records shall be stored at 2350 Airport Road, Colorado Springs, Colorado, 80910.**
- E – Ratify – The CEO is hereby appointed Safety Officer for the year 2019.**
- F – Ratify – The locations for posting the agenda for Authority meetings are: Teller County Sheriff’s Office, 9-1-1 Administration building and the 9-1-1 website.**
- G – Approve the January 2019 Financial Statement and authorize payment of the monthly bills.**

A motion was made by Vince Niski to approve the consent calendar; a second was made by Derek Wheeler.

The motion passed unanimously on a voice vote by the 7 Authority members present.

6) Approve Authority Resolutions:

A – Resolution 19-01, A RESOLUTION RECOGNIZING THE PAST SERVICE OF CHRIS TRUTY TO THE EL PASO – TELLER 9-1-1 AUTHORITY.

Motion was made by Vince Niski to approve the resolution; second by Derek Wheeler.

Motion passes on a roll call vote with 7 ayes and 1 not present.

Chief Truty could not be in attendance.

1:18 PM Derek Wheeler had to leave the Authority meeting.

B– Resolution 19-02, A RESOLUTION HONORING FELICIA FRAKER OF THE EL PASO COUNTY SHERIFF’S OFFICE AS TELECOMMUNICATOR OF THE THIRD QUARTER 2018.

Motion was made by Brad Shannon to approve the resolution; second by Vince Niski.

Motion passes on a roll call vote with 6 ayes and 2 not present.

C – Resolution 19-03, A RESOLUTION HONORING DANA HECKMAN OF THE COLORADO SPRINGS POLICE DEPARTMENT AS TELECOMMUNICATOR OF THE FOURTH QUARTER 2018.

Motion was made by Vince Niski to approve the resolution; second by Brad Shannon.

Motion passes on a roll call vote with 6 ayes and 2 not present.

D – Resolution 19-04, A RESOLUTION HONORING HEATHER MARR OF THE COLORADO SPRINGS POLICE DEPARTMENT AS TELECOMMUNICATOR OF THE YEAR 2018.

Motion was made by Brad Shannon to approve the resolution; second by Vince Niski.

Motion passes on a roll call vote with 6 ayes and 2 not present.

7) Report by the CEO:

Carl reported that the PUC tariff report is available online.

Matt Towell reported on the current I.T. projects:

- Voice Logger – Installations are complete and all are recording.
- New Phone System – Scoring of the RFPs is complete and site visits are scheduled. Vendor should be selected by the next board meeting.
- Map Replacement – The quote from GeoComm is being reviewed.

Ben Gairrett reported that Workshop 3 for CentCAD has been confirmed. Text to 911 in Teller County is moving forward. A new GIS Intern will be starting at the end of the month and the fly-over imagery has been received and will now go through the QA process.

John Lofgren reported that over 8000 calls were evaluated in 2018. New scoring standards in AQUA took effect on January 1st and certification classes are currently being conducted.

Ben Bills reported that there had been close to 500 presentations made in 2018. He also updated the board on website enhancements, changes in the 911 presentations and PSA media plans. He stated that ENS registrations were increasing.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

Renee Henshaw reported that they had been updated on all of the IT projects, Guardian tracking software was being tested and that they talked about having certification classes every three months. Both EPSO and CSPD will be re-accrediting this year and she also stated that Cindy Link was selected as the Chairperson for 2019.

9) Old Business:

A – None

10) New Business:

A – Introduction of candidates for open Authority position.

Bob Ricketts and John Michael Wiles are the candidates. They each introduced themselves and summarized their resumes. The Authority took a ballot vote and it was a tie.

Motion was made by Pat Rigdon to re-vote at the next meeting to break the tie; second by Vince Niski.

Motion passed unanimously on voice vote by the 6 Authority members present.

B – Election of Authority Officers.

Nominations for the office of Chair were opened.

A motion was made by Vince Niski to nominate Dave Rose; second by Brad Shannon.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Chair – Dave Rose

Nominations for the office of Vice–Chair were opened.

A motion was made by Vince Niski to nominate Miles De Young; second by Pat Rigdon.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Vice-Chair – Miles De Young

Nominations for the office of Secretary were opened.

A motion was made by Brad Shannon to nominate Pat Rigdon; second by Miles De Young.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Secretary – Pat Rigdon

Nominations for the office of Treasurer were opened.

A motion was made by Brad Shannon to nominate Diann Pritchard; second by Miles De Young.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Treasurer – Diann Pritchard

C – Approve Policy 3.3 (Disposition of Authority Property).

Carl stated that Authority Member Wheeler’s edits had been incorporated into the current document.

Motion was made by Pat Rigdon to approve the policy; second by Miles De Young.

Motion passed unanimously on voice vote by the 6 Authority members present.

D – Approve Policy 1.7 (Drug Free Work Place)

Carl explained that the Attorney’s office had developed the policy.

Motion was made by Brad Shannon to approve the policy; second by Vince Niski.

Motion passed unanimously on voice vote by the 6 Authority members present.

E – 2019 PUC State of 911 Report.

The report was distributed to the Authority members.

F – Zimmerman Notice of Claim.

It was suggested that this item be moved to Executive Session.

11) Directors Comments:

Some Authority members had questions regarding the EAG Fund. What is funding it, does any money come from the Authority budget, and what are the allowable expenses.

It was discussed that the policy should be updated to include the revenue and expenses details.

12) Executive Session:

Motion was made by Pat Rigdon to go into Executive session for the purpose of receiving legal counsel in regards to the Zimmerman Notice of Claims, as authorized by §24-6-402(4)(b), C.R.S. "Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions"; second by Miles De Young.

Motion passed unanimously on voice vote by the 6 Authority members present.

Regular Session was recessed at 2:13 PM.

Regular Session was reconvened at 2:20 PM.

13) Adjournment:

A motion was made by Brad Shannon to adjourn the meeting; second by Vince Niski.

The motion passed unanimously on voice vote.

The meeting was adjourned at 2:21 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary