









2350 Airport Road | Colorado Springs, CO | 80910
719.785.1900 | elpasoteller911.org |      

El Paso – Teller County 9-1-1 Authority
September 25, 2019
Meeting Minutes

| | |
|---------------------------------------|---|
| Authority Members Present: | Miles De Young, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Brad Shannon, Adrian Vasquez, Derek Wheeler, and Michael Wiles. |
| Authority Members Absent: | Dave Rose. |
| Vacancies: | None. |
| Other Personnel Present: | Carl Simpson, CEO, and Christy Davis, Administrative Assistant. |
| Members of the Public Present: | 16 |

1) Call to Order:

The September 25, 2019, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Vice-Chair, Miles De Young. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Dave Rose has asked to be excused.

A motion was made by Brad Shannon to excuse Dave Rose; Mike Wiles seconded the motion.

Motion passed unanimously on a voice vote by the seven present Authority members.

3) Introductions:

Introductions were made.

4) Public to be Heard:

Nothing was brought forth at this time.

5) Consent Calendar:

A – Approve the minutes of the August 28, 2019, Authority Meeting.

B – Approve the September 2019 Financial Statement and authorize payment of the monthly bills.

Derek Wheeler had a question about the financials in regards to the call taker stipends. Some agencies were at 50% of the yearly amount, and others were at 75%. Agencies are reimbursed as soon as an invoice is submitted to the Authority.

A motion was made by Pat Rigdon to approve the consent calendar; the motion was seconded by Brad Shannon.

The motion passed unanimously on a voice vote by the eight present Authority members.

6) Approve Authority Resolutions:

A – None

7) Report by the CEO:

Carl reported that he received the State of the Union report from the Colorado PUC. Some of the findings were that wireless calls are increasing, with 92% of all calls in the state being wireless and that 75% of the state has text to 911 enabled. He also stated that a team from Washington DC visited Fort Carson and talked to Dawn Lucero regarding military PSAPs working together with civilian PSAPs in communities.

Matt Towell reported on the current information technology projects:

- 9-1-1 Telephone System – The back end servers are being configured. Staging and set up Oct-Dec and training for PSAP personnel in January.
- CSPD Furniture – Intent to award is pending attorney review.
- Fire Station Alerting – Will be discussed later in the meeting.
- Security upgrades –Work continues. Permits are being obtained for the fire system upgrades.
- New Phone System – Will be installed next week at the Authority.

Ben Gairrett reported that there had been a delay in the CentCAD project due to a security problem with the current version of CAD. The goal is to roll out in early January. The GIS staff is working with ESRI to complete the tactical map project.

Facilities update – Ben reported that a new temporary HVAC engineer will be hired to help identify requirements.

John Lofgren reported that 11 dispatchers attended a Tactical Dispatcher class, and Agency 360 and Guardian Tracking have been deployed at PSAPs and are being utilized.

Ben Bills reported that his department presented at five schools and that two 911 Hero Awards had been presented. In October, ENS PSAs will be running at Citadel Crossing theaters.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

Jesse Avery reported that they were updated on all of the projects and also gave feedback on the recent training opportunities. They submitted two PFCs to the Academy for review. They also discussed upcoming classes and training and increasing the frequency of certification classes from 4 times a year to 6 times a year in 2020. Critical licensing will be increased to unlimited for 2020, and PSAPs will also be receiving Protocol tablets.

9) Old Business:

A – None

10) New Business:

A – Review and discussion on Station Alerting RFP.

Chief Baumgartner of Trilakes Fire was available to answer questions. He stated that Mission Critical helped to put together the RFP and that 28 agencies were surveyed for feedback. The Authority is being asked to pay for the infrastructure (software and master controller) of the system, and each agency would pay for anything beyond that (speakers, lights, etc.). It was discussed that once the warranty period was over, ownership will transfer to each agency. The estimated cost for implementation is \$709,000.00. Authority Members should send any questions or feedback to the RFP to Carl prior to October 12th. A committee consisting of Carl, Joe Ribeiro, and Derek Wheeler will meet to review the RFP.

B – Authority, 2020 Budget Presentations.

Public Education – Ben Bills was in attendance to present the request and to answer questions. The request includes a slight increase for public service announcements.

QA/Training – John Lofgren was in attendance to present the request and to answer questions. The request includes increases to PSAP Educational Training and PSAP Conference Funding to allow more training and conference opportunities for PSAP

personnel. It also includes slight increases in Protocol Certifications and Staff Development.

GIS and Facilities – Ben Gairrett was in attendance to present the request and answer any questions. The GIS request includes a decrease in the GIS/Geocoding line. The Facilities request includes a slight increase in the Heating and Cooling Maintenance line, and the Building Maintenance line includes funds to address irrigation and erosion control and a key control project.

Joe Ribeiro questioned if having a contingency to prepare for large expenditures was appropriate. Carl will check with the attorney.

IT – Matt Towell was in attendance to present the request and answer any questions. Matt presented an overview of the progress of the 911 infrastructure from 2014 to the present time. The request includes some significant increases to the IT Hardware/Software line. Some of the projects included will be the Server room remodel, CSPD workstation refresh, KVM Enterprise-wide, and Help Desk refresh projects. The UPS line has been increased so that aging units can be replaced. There are decreases in the NextGen 911 and 911 Phone System lines.

C – Teller County request for funding of consolidation study.

Miles De Young stated that he was asked to initiate the discussion of funding the consolidation study for Teller County. The individuals more familiar with the details will be in attendance at the next meeting to answer any questions the board might have. The estimated cost of the study is \$128,000.

D – Move the November meeting from November 27th (the day before Thanksgiving) to November 20th.

The motion was made by Derek Wheeler to make the change from November 27th to November 20th; the motion was seconded by Brad Shannon.

The motion passed unanimously on a voice vote by the eight present Authority members.

11) Directors Comments:

Brad Shannon requested feedback from board members on funding the 1st Watch software that had been demonstrated earlier in the month. There was discussion regarding if this would benefit all of the PSAPs and if the Authority had funded reporting systems in the past. It was decided that a placeholder could be put in the budget for the software and that would give the Authority the time to evaluate further and discuss the benefits of having a program if it should be funded by the Authority, and if it could be sole-sourced or if an RFP would be needed. A presentation could be given some time after the first of the year.

Joe Ribeiro asked to be excused from the October and November Authority meetings.

12) Executive Session:

Not necessary.

13) Adjournment:

A motion was made by Brad Shannon to adjourn the meeting, second by Derek Wheeler.

The motion passed unanimously on a voice vote.

The meeting was adjourned at 3:26 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary