EL PASO-TELLER COUNTY

9-1-1 AUTHORITY

POLICE · FIRE CO EMS · DISPATCH

AUTHORITY BOARD MEETING MINUTES

July 29, 2026, 12:00

Authority Members Present	Devin Graham, Sunny Bryant, Andy James, Jeff Jensen, Michelle Wolff, Andrew York, Doug Trainer, Justin White and Tina Young.
Authority Members Absent	None.
Vacancies	None.
Other Personnel Present	Renee Henshaw, Executive Director, Jody Wunschel, Office and Finance Manager, and Bart Miller, Legal Counsel.

1. Call to Order.

A. The July 29, 2026, regular session El Paso – Teller County 9-1-1 Authority Board meeting was called to order at 12:00 PM by Chair, Andy James. The meeting was a hybrid of in-person and remote.

B. Board Chair Andy James swore in Doug Trainer and Justin White as the newly appointed board members representing the City of Colorado

Springs. These vacancies were created by the resignations of John Koch and Tim DeLeon.

2. Act on requests of Authority Members who have asked to be excused.

None.

3. Introductions.

Introductions were made.

4. Public to be Heard. (Any item not on the agenda.)

There were no comments at this time.

5. Consent Calendar.

A. Approve the minutes of June 24, 2026, Board Meeting.

B. Approve the July 2026 Financial Statement and authorize payment of the monthly bills.

C. Approve the minutes of the July 13, 2026, Public Subcommittee meeting.

Jeff Jensen motioned to approve the consent calendar; Devin Graham seconded the motion.

<u>The motion passed unanimously on a voice vote by the nine Authority Members present.</u>

6. Approve Authority Resolutions.

A. Resolution 26-07, AN AMENDMENT TO THE RESOLUTION ACCEPTING THE 2025 AUDIT OF THE EL PASO-TELLER COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY (AUTHORITY) AS SUBMITTED BY SORREN. (READ BY BART MILLER)

Jeff Jensen motioned to approve the amended resolution; Devin Graham seconded the motion.

<u>The motion passed unanimously on a roll call vote by the nine Authority Members present.</u>

7. Report by Management Staff.

Renee H. – Administration – Anniversaries – Since the management staff did not provide their reports in the June meeting, Renee acknowledged the June anniversary for Glen West of 8 years and for July, Sandy Ewen – 2 years, Jen Sexton – 8 years. Also occurring in June, Michelle Wolff, representing Teller County, was reappointed for a second term as of June 22, 2026.

Renee shared two Authority employee birth announcements; Jennica Elwell welcomed a baby boy, Brody, on June 2nd and Courtney Moore welcomed a baby boy, Henry, on July 18th.

Sandy E. – Human Resources – Employee Turnover Rate is 11.9% from July 2025 to July 2026 with a 0.9% average monthly turnover. The monthly turnover for July was 0. The total headcount for the Authority is currently 23.

Matt T. – I.T. – Connor Chandler has joined the IT team as of June 8th.

Radio Upgrade Update – We have been working with Motorola on the timeline and installation schedule and working with the PSAPs to complete this between October and February 2026. This is in relation to the Motorola lease agreement that was signed earlier this year.

Vulnerability Assessment – We have completed the annual vulnerability assessment of the IT infrastructure. We are working through the findings on that. There was nothing critical, just small findings we are resolving and will retest within 90 days. An executive summary can be provided to the board once completed.

Triennial CJIS Audit – The audit is complete and has been submitted and accepted. Working on one follow-up question that needs to be responded to within the next 30 days.

Dan A. – CAD Update – Still working through the CIM implementation along with the records check implementation. There is an issue with attaching records in the CAD Call screen; working on resolution to this issue with their engineers.

Station Alerting Update – We've been working with Westnet on the ABD implementation which is the voice announcement over the radio. They provided a number of questions on the current design and proposed some reworking of that. We answered their questions and are waiting on their recommendation for changes to ensure redundancy and that it serves all PSAPs accordingly to come off the centralized CAD.

GIS Update – 362 new sites, 44 new road segments. Continuing to work with the fire department as we modify the polygons for response within Black Forest and Falcon areas. Next update will be the first Monday in August.

Roofing and HVAC Life Cycle – We put out an RFP for the roof replacement and received two responses. Those responses were provided in a previous board packet, but we tabled the conversation last month. The Authority recommendation was to review both quotes and follow up with the lower bid to ensure they were covering everything outlined in the higher bid that was not specifically called out in the RFP like grounding and lightning suppression. Based on that information, we would come back with what that final number would be for the board to consider approval for the replacement of the roof on the east side as well as the HVAC units. The board had some questions about the timeline and whether it could be done this year or would have to wait until next year. The lead time of the rooftop units is approximately 4-6 weeks, and the roofing company would have to work closely with the HVAC folks. Renee advised it was the Authority's recommendation and intent to do the project this year while there were funds in budget.

Joscelyn N. – Quality Assurance & Training – In June we ended up with a year to-date total of 3771 calls. In May we went live with our ProQA updates for medical, police and fire. We hosted the quarterly certification classes with 16 students for EMD, 12 EFD, and 7 for EPD. We hosted an ETC class as well as CPR and a full day scenario class. The Colorado NENA/APCO State Conference was held at Great Wolf Lodge. There were 24 employees from all different PSAPs that attended. We hosted our Spring Enrichment training with Adam Tim on Emotional Intelligence on May 26th, 27th, and 28th. It focused on strategies for recognizing and managing emotions, improving workplace relationships, reducing stress, and supporting overall well-being on and off the job. A total of 48 PSAP personnel attended.

CDEs – WE completed a few CDE's, the first one was an EMD lightning strike, another was about gas leaks and gas odors testing knowledge of protocol 60 and lastly protocol 132 and 115, driving under the influence and traffic violations. The team also provided 2 one-on-one training sessions with TCSO.

Ben B. – Public Education – Over the last two months, the team conducted 56 presentations, 44 elementary school and 12 senior living centers. There were also several community events including a town hall, some neighborhood watch activity with CSPD, the Veteran's Expo and the El Paso County Fair. We reached 1242 students and 568 community members. For the 2025/2026 school year we reached 117 schools, gave 281 presentations reaching almost 1,400 students, which is a reach rate of 73% and the highest it's ever been. This is an increase of 12% from 2025.

Peak Alerts – PSAPs sent 31 alerts within the last 60 days; shelter in place orders, road closures, sexually violent predator notifications, and a missing person alert. There were 490 Peak Alert Opt-Ins in May and 1,650 in June. Total Opt-Ins are over 130,000.

Everbridge Outage – An outage occurred on June 26 from 14:09 PDT until June 27 at 03:43 PDT. No alerts from El Paso or Teller Counties occurred during this outage. The root case was an internal infrastructure configuration error on the Everbridge side. Ben mentioned the use of IPAWS as a back-up means of notifications and that he is talking with IPAWs personnel for additional set of credentials to avoid any blocks of usage/licenses. Currently our back-up is with FEMA. Renee expanded on how Larimer County Authority funds two ENS systems and they are allowing us as members of CCOA to work with them and have access to their backup system in the event ours has an outage. The end goal is to add another layer of redundancy.

PulsePoint – 1,802 AEDs are registered which is up from about 400 when the project started in 2022. Andy James had a question about how much more work needed to be done on that project. Ben said this would be a good discussion to have because he didn't know. Jianna has a solid system for getting the entries into the system done, but the hard part is the maintenance on the field side ensuring the devices are checked and their pads and batteries are not expired. Renee advised the Authority does not have the resources to manage that side of the project. Tina Young asked if the PSAPs ever report back on whether the system actually tells them where the AEDs are. Ben advised he asks Julius every once in a while, if there is a report he can pull to see that information. He opened the question up to any PSAPs in the room or online. Kyla Gingrich (EPSO-PSAP Manager) expanded on how the call taker directs a caller to the closest AED location; they display within a certain radius of the call. The call taker can only see devices at a business location during that business' hours of operation.

8. **Reports by Standing Committee.**

A. DRC/PSAP Managers Committee - Discussed certification classes for the following week (EMD, EFD, EPD, Scenario Day). The next EMD Mentor class is being hosted in September, NENA CTO and a Q class will be hosted in October. The ProQA updates were just sent out. There is a new one each quarter for us and we're working on 5.1.1.56 with a go live date coming soon. The steering committee was canceled and will meet on a future date. Dan briefed the committee on Central Square CAD users, current radio upgrades, and admin line migration.

9. **Old Business.**

A. None.

10. **New Business.**

A. Election of Authority Treasurer

Andy James made a motion to nominate Sunny Bryant for the position of Board Treasurer; Jeff Jensen seconded the motion.

The motion passed unanimously on a voice vote by the nine Authority Members present.

B. Board consideration and vote on authorizing the established Transition Subcommittee to negotiate on behalf of the Board with representatives of the City of Colorado Springs concerning the future relationship between the City and the Authority, including the City's proposed withdrawal and potential alternatives that would allow the City to remain a member of the Authority.

Tina Young brought up a question on whether the letter of intent to withdraw served to the Authority by the City was valid based on City Council's press release stating they were the only ones who could approve a withdrawal by the city through council legislative action. The legal opinion of both the Authority Attorney Bart Miller and the Public Safety Attorney Frederick Stein was the letter constituted legal service of the notice of intent even though Council would still have to approve an actual withdrawal. Tina stated if the Board was discussing negotiations rather than the City transitioning away, she would recommend that be done in work sessions with the entire Board. There was further discussion to clarify the role and intent of the Transition Subcommittee moving forward with negotiating abilities and discussion of whether to begin these conversations before or after the City Council work session on August 10th which might further clarify whether we are doing a negotiation or a separation. Sunny Bryant asked for clarification on what the Authority was releasing as far as numbers, how this might impact the Authority and whether the board members were going to be getting that information so they could be prepared to answer some of the questions they've been getting, noting that it is August and we're about to start the budget process. Matt Towell explained how he's been working on both the fiveyear budget as well as the 2027 budget with and without the City. There are so many unknowns that he has done 13 different versions of the spreadsheets, and it is very difficult to provide any numbers that actually matter. Starting negotiations sooner rather than later could help to answer some of those questions. After some further discussion Renee Henshaw recommended having the initial meeting with the subcommittee to hear each other out and find out more specifically what the City was asking for regarding the four items they said needed to be on the table to negotiate. There was then further discussion on what the Authority intended to present to Council at the work session as well as a request from Tina Young for Matt Towell to explain how the telephone surcharges are collected. Matt's explanation again highlighted the difficulty of coming up with any concrete numbers and he also recommended having an initial meeting of the subcommittee noting that we can always have a special work session with the entire board or could bring our findings back to the board for further direction on how to move forward.

Sunny Bryant motioned to authorize the established Transition Subcommittee to negotiate on behalf of the Board with representatives of the City of Colorado Springs concerning the future relationship between the City and the Authority, including the City's proposed withdrawal and potential alternatives that would allow the City to remain a member of the Authority; Michelle Wolff seconded the motion.

<u>Due to potential conflicts of interest, the three board members representing the City of Colorado Springs abstained from the vote. The motion passed on a 5:1 roll call vote with Board Member Young voting against.</u>

11. Director's Comments

A. Andrew York asked whether the process to better identify where the surcharge is coming from could be started now regardless of whether the City stays and the Authority stays intact. Matt Towell advised he and Renee Henshaw were already working on that process and have been speaking with other Authorities about their surcharge remittance forms.

B. Andy James mentioned that he has been talking with Renee and Matt about the upcoming budget planning and they are looking at budget options both with and without the city.

12. Adjournment

Jeff Jensen motioned to adjourn the meeting; Andrew York seconded the motion. The meeting was adjourned at 1:12 PM.

Submitted for Approval by Michelle Wolff, Secretary

EL PASO-TELLER COUNTY 9-1-1 SEAL POLICE FIRE EMS 911