AUTHORITY BOARD MEETING MINUTES

April 24, 2024, 1:00 PM

Authority Members Present	Sunny Bryant, Andy James, David Edmondson, Jessica Flohrs, Devin Graham, Jeff Jensen, and Michelle Wolff.
Authority Members Absent	Tim De Leon.
Vacancies	None.
Other Personnel Present	Matt Towell, Acting CEO; Bart Miller, Legal Counsel; and Christy Davis, Executive Admin Assistant.

1. Call to Order

A. The April 24, 2024 regular session El Paso – Teller County 9-1-1 Authority Board meeting was called to order at 1:01 PM by Chair, Dave Edmondson. The meeting was a hybrid of in-person and remote.

2. Act on requests of Authority Members who have asked to be excused.

Tim De Leon has asked to be excused.

A motion was made by Mike Wiles to excuse Tim De Leon; the motion was seconded by Jessica Flohrs.

The motion passed unanimously on voice vote by the eight present Authority Members.

3. Introductions.

Introductions were made.

4. Public to be Heard.

No items were brought forth at this time.

5. Consent Calendar.

A. Approve the minutes of the March 27, 2024, Authority Meeting.

B. Approve the minutes of the January 30, 2024 Executive Meeting.

C. Approve the April 2024 Financial Statement and authorize payment of the monthly bills.

Andy James motioned to approve the Consent Calendar; Michelle Wolff seconded the motion.

The eight Authority Members present passed the motion unanimously on a voice vote.

6. Approve Authority Resolutions.

A. Resolution 24-04, *A RESOLUTION ADOPTING CHANGES TO THE AUTHORITY BOARD'S BYLAWS.*

Andy James motioned to approve the resolution; Mike Wiles seconded the motion.

The motion passed on a roll call vote with eight ayes and one not present.

B. Resolution 24-06, *A RESOLUTION OPPOSING COLORADO SB 24-139, CREATION OF 911 SERVICES ENTERPRISE.*

It was discussed recent amendments to this bill have alleviated most of the concerns.
This resolution was TABLED.

C. Resolution 24-07, *A RESOLUTION HONORING RYAN SANDERSON OF THE COLORADO SPRINGS POLICE DEPARTMENT AS TELECOMMUNICATOR OF THE FIRST QUARTER 2024.*

Jeff Jensen moved to approve the resolution; Michelle Wolff seconded the resolution.

<u>The motion passed on a roll call vote with eight ayes and one not present.</u>

7. Report by Management Staff

Matt T – Administration – Anniversaries – Ben Bills – 16 years, Mark Everitt – 8 years, Dan Ausec – 6 years, Courtney Kinder – 2 years. Annual Financial Audit Preparations Underway – We have begun to compile the documents needed for the upcoming financial audit. This is scheduled to begin the week of 05.06.24. Human Resources - Full HR Audit Scheduled – The HR Audit is scheduled to occur the week of 04.29.24. We will expect the report to be completed no later than the June Board meeting.

John L – Training and Development – Navigator Conference – Sixteen people from our system attended the conference. CSPD was recognized for receiving it's Fire ACE. Colorado NENA/APCO Conference – The Pub-Ed team will be presenting a session next week in Loveland. ENGAGE (Central Square) Conference – The Engage conference is May 5-8 in Dallas, Texas. Four people from our system will be attending. Shift-Leadership Program for 911 Leaders Class – This will begin on May 8th. This line-level workshop supervisor training class is a weekly workshop running until November. We have approximately 26 people scheduled to attend.

Matt T – I.T. – Pikes Peak State College Visit – Technology students from PPSC did an on-site tour and Q&A to see our IT operation. We took two groups of twelve students through the building and the BUCC. EPSO Furniture RFP Status – We are making progress and are near the final design on both the training room and main dispatch floor. Internal and External Vulnerability Assessments – We have completed our annual assessments with our third-party vendor. The findings should be released by the end of April, and we will work on remediating any issues and re-test within 90 days. Equature Hardware Upgrade – We have begun deploying the new servers needed to support the voice logging capabilities. This should be completed by the end of August and a cutover date can then be scheduled.

Dan A – Station Alerting – We performed additional testing with Cimarron Hills and Manitou Springs Fire this past month. We noted some additional changes that need to be made for problem nature mapping. CAD Update – Colorado Users Group continues to collaborate on the newest version. Other agencies are still reporting slowness issues. We will continue to monitor. PSAP Wellness – We hosted a First Responder Suicide Awareness training at the end of last month with 12 attendees. We also sponsored a wellness event at the El Paso County Sheriff's Office on the 19th. GIS Update – There has been lots of work this past month with CSPD and mile markers/intersection work along major roadways. Modifications were made to the North Gate/AFA area as this is where 3 jurisdictions meet.

Jennica E – Quality Assurance & Training – Six hundred and fifty-one calls were audited in March. Five CDEs were created this past month.

Ben B – Public Education – The team conducted 20 presentations and reached 1,060 students. Everbridge – PSAPs sent 20 notifications. Notifications included law enforcement activity, pre-evacuation/evacuation orders for fire, missing persons, smoke visible, and road closures. The team soft launched Reachwell on April 15th. Reachwell will allow citizens to receive alerts in more than 130 languages. A public service announcement campaign will kick off in May and run through September. AED – Registered AEDs increased to 1500. Website Accessibility – The team is working to bring the website into compliance with the Colorado Website Accessibility Law: HB21-1110. The Authority purchased two platforms, one automated, one manual to assist with the project. We are writing an accessibility plan before moving forward to bring the site into compliance by July 2024. PSAs – The team participated in a collaborative effort to create a robust public service campaign for Peak Alerts. The campaign will launch in May.

8. Reports by Standing Committee

A. DRC/PSAP Managers Committee:

No meeting, no report.

9. Old Business

A. None.

10. New Business

A. Executive Director position update.

David Edmondson gave an update on the hiring process for Executive Director position. The job has been posted and will stay open until May 17th. The interview panel will review applicants and schedule interviews following the closing date.

11. Director's Comments

No further comments at this time.

12. Adjournment

Andy James motioned to adjourn the meeting, seconded by Jeff Jensen. The meeting was adjourned at 1:42 PM.

Submitted for Approval by Mike Wiles, Authority Secretary.