



AUTHORITY BOARD MEETING MINUTES

April 23, 2025, 12:00

Authority Members Present

Sunny Bryant, Tim De Leon, Devin Graham, Andy James, and Michelle Wolff.

Authority Members Absent

Shana Ball and Jeff Jensen.

Vacancies

One - Cities, Towns, US Military and Special Districts.

Other Personnel Present

Renee Henshaw, Executive Director, Christy Davis, Executive Assistant, and Bart Miller, Legal Counsel.

1. Call to Order

- A. The April 23, 2025 regular session El Paso – Teller County 9-1-1 Authority Board meeting was called to order at 12:01 PM by Treasurer, Andy James.
The meeting was a hybrid of in-person and remote.

2. Act on requests of Authority Members who have asked to be excused.

Jeff Jensen has asked to be excused.

Devin Graham made a motion to excuse Jeff Jensen; the motion was seconded by Tim De Leon.

The five Authority Members present passed the motion unanimously on a voice vote.

3. Introductions.

Introductions were made.

Andy James administered the Oath of Office to new board member, John Koch.

4. Public to be Heard.

Nothing was brought forth at this time.

5. Consent Calendar.

- A. Approve the minutes of March 26, 2025, Authority Meeting.
- B. Approve the April 2025 Financial Statement and authorize payment of the monthly bills.

Tim De Leon motioned to approve the Consent Calendar; John Koch seconded the motion.

The six Authority Members present passed the motion unanimously on a voice vote.

6. Approve Authority Resolutions.

- A. Resolution 25-04, A RESOLUTION HONORING DEIDRE DIFAZIO OF THE EL PASO COUNTY SHERIFF'S OFFICE AS TELECOMMUNICATOR OF THE FIRST QUARTER 2025.

Tim De Leon motioned to approve the resolution; Andy James seconded the motion.

The motion passed on a roll call vote with six ayes.

7. Report by Management Staff

Renee H – Administration – Anniversaries – Ben Bills – 17 years, Dan Ausec – 7 years, Mark Everitt – 9 years, Courtney Kinder – 3 years. Quality Assurance Analyst Positions Selected – After an extremely competitive process, we have selected one internal candidate, Courtney Kinder, and two external applicants who will be joining the staff on May 5th. The external candidates are Christopher Suarez and Courtney Zohrlaut. Legislative Update – SB25-600, a bill to prevent the intentional misuse of 911 has finally come to fruition and was signed by the Governor on April 18th. SB25-256, “Funds for Support of Digital Trunked Radio” has also passed the House of Representatives on its third reading. This bill transfers \$15 million from the Local Government Severance Tax Cash Fund to the Public Safety Communications Trust Fund in the Department of Public Safety. The DPS may only use money in the trust to support the digital trunked radio system, including site supporting infrastructure and supporting hardware and software. Fortunately, they will no longer be looking at the 911 Enterprise as a funding source. Financial Audit – We are still working with the auditor on the 2024 Audit and intend to have the auditor present their findings at the June meeting.

Matt T – I.T. – EPSO Update – Construction is underway. So far, we are on schedule. We have obtained all the IT hardware and software licenses for the project and are staging the installation for the latter part of June. Russ Bassett Site Visit – We visited the Russ Bassett facility and were able to “mock-up” a workstation for EPSO. This allowed us to determine the appropriate location and cabling for all equipment required for the installation. PSAP Administrative Phone Line Update – We hope to be completed and in service by the end of May. We will begin with Fort Carson and onboard the other PSAPs in the coming months.

Dan A – CAD Update – PAFB/CMSFS continue training their personnel on CAD. We have deployed the new mobile to WPPD and to a power user at EPSO. We are working on two remaining mobile issues. Teller County Re-addressing Work Sessions – Our first work session meeting was last week to discuss and potentially rename a number of addresses in Teller County to follow a standardized and efficient process. Facilities Needs Assessment – There have been several productive meetings with the architects to assess how our space is currently used, what’s working well, what could be improved, and what we envision for the future. We have also reviewed historical and projected staffing levels and discussed potential organizational growth. An update to the board will be given in May.

Joscelyn N – Quality Assurance & Training – Four hundred and forty-six calls were audited in March. CDEs – One CDE was created this month. Training Conducted – Training was conducted was the ETC Instructor Course.

Ben B – Public Education – The team conducted nine presentations, reaching 333 students. Peak Alerts – PSAPs sent seventeen notifications. Notifications included road closures, smoke visible in the area, pre-evacuation for fire, law enforcement activity, and missing persons. Peak Alert Opt-Ins are at 108,846. The Regional All Maps go-live will be on May 1st. PulsePoint – 1,649 AEDs are registered. Website – There will be a kick-off call on 4/24 at 10:30 AM. Social Media Campaign – PSAs and signage at movie theaters, direct mail, shopping carts, CC Hockey games, COS Airport, news media mobile app takeovers, all local tv stations, and COS Parking garage.

8. Reports by Standing Committee

- A. DRC/PSAP Managers Committee:
No meeting, no report.

9. Old Business

A. Elect Vice-Chair for Vacant Position.

Nominations for the office of Vice-Chair were opened.

Andy James made a motion to nominate Devin Graham; Tim De Leon seconded the motion.

Hearing no other nominations; the motion passed on a voice vote by the six Authority Members present.

10. New Business

A. Introduction of candidates for open board position.

Roger Coker, Andrew Nothbohm, Andrew York, and Tina Young summarized their qualifications and motivation for wanting to serve on the board. After a secret ballot vote, Tina Young was selected to fill the vacancy. She will take the oath of office at the next meeting.

B. Discuss adopting an updated logo.

Since the logo has been largely unchanged since its inception, the staff would like a more modern look. The board was shown an example of the proposed new logo and the cost for rebranding. There are funds available in the budget for the project.

A motion was made by John Koch to approve the new logo; the motion was seconded by Tim De Leon.

The motion passed unanimously on a voice vote by the six Authority Members present.

11. Director's Comments

Andy James welcomed new members, John Koch, and Tina Young to the board.

12. Adjournment

Devin Graham motioned to adjourn the meeting, seconded by Michelle Wolff.
The meeting was adjourned at 12:52 PM.

Submitted for Approval by Michelle Wolff, Secretary